

OG 400.1.3

AUTOMATIC/MUTUAL AID

ADOPTED: January 1, 2016

REVISED: July 18, 2018

PURPOSE:

Provide a standard for responding to and requesting of mutual aid

AUTOMATIC/MUTUAL AID RESPONSE

- A. The minimum staffing for each type of apparatus is listed in the table below. All personnel responding on engines shall be Entry-Level Firefighters.

Apparatus	Company Officer	Engineer	Driver	FF
Engines*	1	1		1
Tenders		1		
Brush		1		1
Rescue*			1	1

* = One crew member must be minimum EMR

Company Officer = Officer, Duty Officer, Acting Duty Officer or Engineer of Jefferson Fire District.

- B. A Chief Officer or Duty Officer/ADO may override the assigned apparatus and the minimum number of response personnel.
- C. If frequencies other than those in our radios are being used, contact dispatch and ask them what other frequency may be used.
- D. You will be under the direction of the agency requesting assistance but company officer is responsible for issuing individual orders.
- E. Company officer is responsible for the safety of their crews and will not put personnel in unnecessary or unsafe circumstances despite the request of the agency in charge.
- F. JRFPD personnel are still subject to JRFPD’s SOGs on mutual aid incidents, not the requesting agency’s SOGs.

REQUESTING MUTUAL AID

- A. Mutual aid may be requested by the incident commander of emergency incidents.
- B. Mutual aid request is easiest by requesting an additional alarm (“dispatch from command give me a 4th alarm”).
- C. The incident commander may request specific apparatus from a specific agency (“dispatch from Command, send an engine and ladder from Stayton Fire District”).
- D. The incident commander may simply request apparatus from dispatch (“dispatch from Command, send an engine and a ladder”).
- E. Whenever requesting mutual aid, remember that someone should be assigned to assist the unit or at the very least have a support member available with local maps.
- F. Responding agencies will be working under our authority. All directions should go through the apparatus officers or the command officer from that agency.
- G. Radio frequencies may be a problem. At least one radio at the command post will be assigned to monitor all non-working channels.

H. Treat assisting agencies with courtesy and provide for their needs as well as possible.

REQUESTING MUTUAL AID FROM CHEMEKETA COMMUNITY COLLEGE

- A. E306 is a Type I Engine with a student crew from Chemeketa Community College Fire Protection Program. If the CCC shift has adequate staffing they may also respond a Squad with E306
- B. E306 is housed at Station 8 on the Salem Campus and is available for mutual aid response. During week days E306 may be at the Brooks Campus. The location of E306 does not change its availability just its response time.
- C. To request E306 to respond to Jefferson Fire District have METCOM contact Salem Dispatch for E306 response. E306 is dispatched through Salem Dispatch and has their own tap-out tone.