

ADOPTED: JANUARY 1, 2016

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PURPOSE

To establish guidelines for the classes of uniforms, issuing, replacement and returning uniforms for members of Jefferson Fire District.

A. CLASS A UNIFORM

Class A uniforms, when provided or used, will consist of the following items:

1. Hat – “Bell” style.
 - a. Chief Officers – white with black bill and gold braid.
 - b. Other officers – white with black bill and silver braid.
 - c. Other members – dark navy blue, with black bill and silver braid.
2. Badges
 - a. Chief Officers–gold with corresponding rank.
 - b. Captains and Lieutenants –silver with corresponding rank.
 - c. Other members – silver with corresponding rank.
3. Hat Badge – will be the corresponding badge for the rank, with a screw post back.
4. Dress Coat – Naval CPO style, double breasted dress jacket, “FD” buttons to match hat braid.
 - a. Sleeve Braid: The bottom braid is to be three inches from the bottom of the sleeve, with the second and subsequent braids placed ¼” above the preceding one. All braids are to be parallel to cuff. Braids to extend half circle from seam to seam on the outside of sleeve.
 - I. Fire Chief – Five ½” gold braid
 - II. Assistant Chief – Four ½” gold braids
 - III. Division Chief – Three ½” gold braids
 - IV. Captain – Two ½” silver braid
 - V. Lieutenant – One ½ silver braid
 - VI. Engineer – One ½ blue braid
 - b. Service Crosses: One cross, in the same color as the sleeve braid, for each five years of fire service to be placed ½” above uppermost braid and centered on the outside of the left sleeve.
 - c. Department Patch: On the left sleeve two inches below seam line in center.
 - d. Badge Tab: Metal tab, centered above the left breast pocket.
6. Dress Shirt – white
7. Tie - black
8. Dress Trousers – Navy CPO style black, plain cuff.
9. Dress Shoes – Black, high gloss polished, plain round toes.

B. CLASS B UNIFORM

1. Shirts will be black, cotton, short sleeve.
2. The District will issue all Fire District badges. All Chief Officers will wear a gold badge indicating rank. All other members will wear a silver badge indicating rank.
3. The Fire District will issue all nameplates. It shall have the member’s first and last

name engraved on it. The color of the nameplate will match the color of the member's badge.

4. Collar brass will be provided for the rank of Lieutenant through Fire Chief.

C. CLASS C UNIFORM

1. Shirts shall be a black "T" shirt with "Jefferson" over "Fire-Rescue-EMS" and rank embroidered on the left side. The person's name and medical rank on the right side. The Jefferson Fire District emblem screen printed on the back.
2. Polo shirts shall be black with "Jefferson" over "Fire-Rescue-EMS" and rank embroidered on the left side. The person's name and medical rank on the right side. No screen print on the back.
3. Sweatshirts shall be black $\frac{3}{4}$ zipper with the same embroidered and screen printing as the "T" shirt.
4. Baseball hat shall be black with "Jefferson" over "Fire-Rescue-EMS" embroidered on the front. First name on the back band, rank on the left side and EMS rank on the right side.
5. Stocking cap/beanie shall be black with "Jefferson" embroidered on the front.

D. PANTS, BELT and FOOTWEAR

1. Pants will be black either denim, tactical or slacks.
2. Belts will be all black leather.
3. Footwear shall be clean and well shined.
4. Socks will be worn with footwear.

E. SHORTS

1. Shorts may be worn in place of uniform pants when the daytime temperature is forecast to be 80° F or higher in the Jefferson area.
2. The shorts must be black slack type and come just above the knee cap.
3. Socks must be white or black ankle high.
4. Shoes must be a black low top style.
5. Shorts provide no thermal and/or pathogen protection. Personnel wearing Fire District approved shorts must wear additional PPE appropriate for the call type.
6. Shorts are not a Fire District issued uniform component.

F. JACKET

1. A weather resistant jacket that maintains consistency of appearance with existing jackets issued. Insignia and patches shall be attached to the jacket using hook-and-loop fasteners. Members can option to have their name embroidered right on the jacket. The Fire District is not responsible for changing the name.
2. A member must complete one full year with the Fire District before being issued a jacket. The jacket becomes the property of the member after completing three full years, in good standing, with the Fire District.

G. UNIFORM USE

1. Members are responsible to represent the Fire District in the best possible manner while wearing clothing with Fire District related markings. This includes actions,

- as well as appearance.
2. The Fire District badge is not to be worn for casual wear and will only be worn on the Class A or B uniform shirt and coat.
 3. Fire District badges, uniform shirts or coveralls are not to be worn for casual wear or for personnel business.
 4. The use of the Fire District uniform, badge, or other emblems to gain favors, influence, or considerations is inappropriate and grounds for disciplinary action.

H. UNIFORM EMBLEMS

1. All uniform emblems or adornments must meet with the approval of the Fire Chief.
2. The District will issue all Fire District patches. The Fire District patch shall be worn on the left sleeve of uniform shirts, coats, and coveralls.
3. An EMS patch must be worn on the right sleeve. Any other patch must be submitted for approval before placement on any uniform.
4. The Fire District badge shall be worn above the left pocket of shirts, coveralls or uniform coats. No other pin or emblem may be worn on the left side.
5. Nameplates shall be worn centered, above the right pocket flap on shirts or coats, immediately above the seam line of the top of the pocket. If there is no pocket flap, then the nameplate shall be worn on the right side symmetrically placed in reference to the badge.
6. Fire District service pins or community service pins may be worn, centered, on the flap of the right pocket.
7. Commendations may be worn, centered, above the right pocket flap, see Operational Guideline 000.0 Awards and Recognition.
 - a. Collar insignia, indicating rank, shall be worn on uniform shirt collars. The vertical axis of the insignia shall dissect the angle of the collar. The insignia shall be centered to the horizontal lines of the collar and shall be spaced an equal distance from the leading edge of the collar.

I. ISSUING, REPLACING and RETURNING UNIFORMS

1. Issuing uniform components
 - a. Class A – The class A uniform is not a normal issue of the Fire District.
 - b. Class B
 - i. Full-time personnel will be issued up to 3 shirts and 3 pairs of pants
 - ii. Volunteer and Resident Volunteer personnel will be issued 1 shirt. Pants, belt and footwear is provided by the member.
 - c. Class C
 - i. Full-time personnel will be issued 4 T shirts, 3 sweatshirts, 1 hat and 1 beanie.
 - ii. Volunteer, Resident Volunteer, Out of District Volunteer and Medic personnel will be issued 2 T shirts, 1 sweatshirt 1 hat and 1 beanie.
 - iii. Pants, belt and footwear is provided by the member.
 - iv. Polo shirts are being evaluated at this time.
 - d. Jackets – See “Jackets” above.

2. Fire District issued uniform components will be replaced as needed. Worn or damaged components must be turned in to the Fire District to receive a replacement. Uniform components, not issued by the Fire District, will be replaced if they are damaged or destroyed in the line of duty.
3. All uniform components issued by the Fire District is the property of the Fire District and shall be returned when a person is no longer associated with the Fire District. Failure to return Fire District property is considered theft. The Fire District will use all legal means to recover the property.