

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING AND BUDGET HEARING

Date: March 16, 2021

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6 p.m. by Board-President Jones.

FLAG SALUTE: Board-President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, Assistant Fire Chief Shepherd, Fire Chief Hendricks, Director McKibben, Louis Gisler Training/Maintenance Officer, Logistics Supervisor Stephanie McClung; Not in attendance (Director Linhart, Administrative Assistant Tammy Robbins, and Director McKenzie). Visitors: Justin Guinan, Megan Sonne, Tony Halvardson, Scott Decker

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – February 28, 2021 - Regular Business Meeting

MINUTES: Motion made by Director Becky McKibben, seconded by Director Renee Gonzalez, to approve the minutes from the February 16, 2020 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of February 28, 2021

▪ Check Register Balance	\$ 120,380.50
▪ Local Government Inv. Pool	\$ 786,962.22
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 1,484.48
▪ Total	\$ 908,977.20

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – No input

BUILDING & EQUIPMENT: (Director Jones and Director McKenzie) – On the agenda

POLICY: (Director Gonzalez and Linhart) – No input

Staff: No input

CITY LIAISON: Patrick McKenzie is not present.

VISITOR COMMENT: None

OLD BUSINESS:

a) Jefferson/Scio Joint Operations Update

Levi and Chief would like a combined board workshop to discuss whether to proceed or not with joint operations. We are looking at a date in April on an evening. Chief will get a date and get the info back to the board.

NEW BUSINESS:

a) Millersburg Station

We received a letter of interest to purchase the Millersburg station. After further discussion, the decision was made to have the property appraised. Chief will investigate it more and look into inventory, where station and volunteers will go. The process could take about to 12-18 months. Chief will write a response to the letter received.

There is a mouse problem, and we will moth ball the station to get rid of the mice.

b) Surplus property bids

Tender- Spring Creek was awarded the bid on the tender. Director McKibben made a motion to accept the bid from Spring Creek and that if something needs fixed that we have a 24-hour timeframe to fix it. Director Gonzalez seconded. All in favor. Motion passed.

1991 Pumper Engine- There was 1 bid for \$100.00. Discussion. Director McKibben made motion to award bid of \$100.00 seconded by Director Gonzalez. All in favor. Motion Passed.

c) Challenge Coins

Justin Guinan went over the history of the challenge coin. Chief gave all the board members a challenge coin.

d) Tender Update- The new tender has arrived. The door modifications will now need to be made to fit the tender in the bay.

e) Burning Complaints- Do we still want to respond to burn complaint calls? Discussion was made to put the DEQ number on the station voicemail. Burn season has just started and we are unable to start this now. We would have to start this in fall. The Chief asked for a motion. Director McKibben made motion to turn burn complaints over to DEQ by adding there number to the voicemail seconded by Director Gonzalez. All in favor. Motion passed.

f) Door Modifications at Station 600- already stated in previous new business

g) Surplus 2008 Medic- New medic is now in service and the 2008 was towed into the shop. Discussion was made to surplus the 2008 medic. Director McKibben made motion to surplus 2008 medic, seconded by Director Gonzalez. All in favor. Motion passed.

ALARMS: See Board Reports- Scott Shepherd went over calls with many associated with the ice storm.

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Salem Health is holding a covid-19 vaccine clinic on March 18, 2021 at the community center.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of February: \$115,121.39; General Fund Payable-\$40,208.32, Payroll-\$74,913.07 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Becky McKibben seconded by Director Renee to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Becky McKibben, seconded by Director Renee Gonzalez to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:44 p.m.


Board President


Administrative Assistant

4/28/2020 Date