

OG 400.1.2 INCIDENT MANAGEMENT SYSTEM

ADOPTED: JANUARY 1, 2016

REVISED:

PURPOSE:

To provide a system for incident organization and supervision that corresponds with national and regional standards for emergency incident command and control, and provides for safe and effective management of escalating emergency scenes. Additionally, the system will provide for on-scene management tools that are effective in emergent, rapidly developing environments.

STANDARD:

The District has adopted the National Incident Management System (NIMS) standard as its incident management system. The District will maintain operational manuals, protocols, and plans that describe how to operate within the NIMS guidelines. A structured Incident Command System will be used on all emergency incidents where more than two response units respond. Operational Guidelines will be used as on-scene guidelines for tactical operations.

AUTHORITY & RESPONSIBILITY:

Each District will be responsible to ensure that command officers follow the adopted ICS system, and that the guidelines and protocols are regularly reviewed and updated. The Training Officer will ensure that operational training and exercises are conducted regularly that utilize incident command functions.

PROCEDURE:

The District will, on an annual basis, review and revise operational manuals, protocols, and plans that are associated with the adopted Incident Management System and on-scene tactics.

A. Fire & Rescue Guidelines:

1. Company level procedures, checklists, and brief reference tools that provide guidance for tactical fire, rescue, and major incident operations.
2. Fire & Rescue Guidelines will be evidence-based when possible, and provide general guidelines as opposed to strict operational policy.
3. The Santiam Canyon Coalition Group is responsible for maintaining these guidelines.

B. EMS Treatment Protocols:

1. Company level procedures that provide guidance for Emergency Medical Service (EMS) operations.
2. The local EMS governing body is responsible for maintaining these protocols.

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C. Incident Command System (ICS) Guidelines:

1. NIMS guidelines that outline specific incident command positions, section responsibilities, and subcategories.
2. Procedural guidelines that specify critical roles and responsibilities for each position in the Incident Management System structure.
3. Guidelines indicating how to expand and contract the ICS structure based on the type of event.
4. The individual fire districts are responsible for maintaining these resources.

D. Emergency Operations Plan (EOP):

1. Describes District operations during a major emergency or disaster.
2. The Fire Chief is responsible for maintaining this plan.

KEY CONSIDERATIONS

- Incident management system relies on the commitment and utilization of every individual.
- Knowledge and operation under the appropriate operational manuals, protocols and plans is a must for successful implementation of the incident management system.